



## **COVID 19 PROTOCOL**

**MARCH 18, 2020**

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**Zander Sod Co. Limited understands the importance of doing all we possibly can to protect our employees and customers during these difficult times. To help everyone stay as safe as possible, and in support of the collective efforts against Covid-19, we are implementing the following:**

- Our front door locked to customers with a sign posted on the door encouraging customers to call or order online
- Requesting that sales reps/distributors/industry people to not visit (unless absolutely necessary) our facility but call to discuss the upcoming season
- Anyone who **MUST** enter (i.e. delivery people) have been asked to wash hands in the showroom washroom before approaching the counter and to respect social distancing, keeping a minimum distance of 6ft
- Any person who has travelled outside Canada recently should be practicing self isolation and will **NOT** be permitted to enter
- Increased cleaning and disinfecting of all commonly used surfaces such as door handles, light switches, hand rails, workstations and countertops
- Providing disposable wipes so that commonly used surfaces can be wiped down by employees before each use
- Providing tissues and no-touch receptacles for use by employees

**Zander Sod Co. Limited is asking the following of ALL its employees:**

- Any person who has travelled outside Canada recently should be practicing self isolation and will **NOT** be permitted to enter
- Please don't come to work if you have **ANY** symptoms of feeling unwell even if not specific or Covid-19 (i.e. cough, sore throat, fever, runny nose, etc...)
- If you do come to work, please respect the rules of social distancing including keeping to yourself and staying at least 6ft away from other people
- If you need to cough or sneeze, please use a tissue and then discard it in provided receptacles
- If no tissue is available, please sneeze or cough into your upper sleeve, not your hands
- Please institute frequent hand washing with soap and water, scrubbing for at least 20 seconds, especially after coughing, sneezing, blowing your nose or coming into contact with commonly used surfaces
- Please respect social distancing by keeping to yourself and remaining at least 6 ft from other people